

CITY OF MISHAWAKA BUILDING DEPARTMENT
APPLICATION FOR SIGN PERMIT
EFFECTIVE JANUARY 1ST 2026

CONTRACTOR: _____

LOCATION OF SIGN: _____

DATE: _____ TELEPHONE: _____ EMAIL: _____

BUILDING MOUNTED: _____ BUILDING MOUNTED ELECTRIC: _____
(ELECTRICAL PERMIT IS REQUIRED)

FREE STANDING: _____ FREE STANDING ELECTRIC: _____
(ELECTRICAL PERMIT IS REQUIRED)

SINGLE SIDED: _____ DOUBLE SIDED: _____

TOTAL SQUARE FOOTAGE OF ALL SIGNAGE: _____

All sign permits are \$50.00 unless they have a new foundation

BILLBOARD: \$50.00 _____ TEMPORARY: \$50.00 _____ PERMIT FEE: _____

FOR SIGNAGE PERMITS ISSUED AND OBTAINED AFTER THE COMMENCEMENT OF THE WORK FOR WHICH SUCH A PERMIT IS REQUIRED, A FEE EQUIVALENT TO THREE (3) TIMES THE NORMAL FEE WILL BE LEVIED.

IT IS HEREBY CERTIFIED THAT THE WORK HEREIN CALLED FOR IS IN ACCORDANCE WITH THE PROVISIONS OF THE SIGN CODE OF THE CITY OF MISHAWAKA, INDIANA.

Sign licenses are due for renewal on or before December 31st of each year. Surety bond must be current. The license renewal fee is \$150.00.

Revised 1/1/26